



COMERTBANK

How to perform money transfers

How to send money:

1. Complete a simple "send" form
2. give the operator the completed form along with the money you wish to send, the sending costs and an identification document
3. check the transaction details and sign the receipt
4. call the receiver and relay the information required to collect the money



Protect Yourself from Fraud

Because we care about consumers, COMERTBANK urges you to protect yourself from fraud by considering the following:

- Never send money to a stranger using a money transfer service.
- Do not communicate the transfer data to third parties.
- Beware of deals or opportunities that seem too good to be true.
- Don't use money transfer services to pay for things like online auction purchases.
- Never send money to pay for taxes or fees on foreign lottery winnings.

How to pick up the money:

1. give the operator the completed form along with the valid identification document
2. the operator will give you the money and a receipt

Return condition:

The sent money transfer may be returned at the request of the sending person, provided that the transfer has not been paid to the beneficiary.

To be returned the money transfer, the sender will present at bank subsidiary which performed this operation the following documents:

- valid identification document,
- documents attesting carry out the transfer,
- the written request, indicating the return reason and data transfer.

Method of payment:

1. If the transfer is returned to the payer's request, shall be returned only for the transferred amount without transaction fee; at least in 3 working days after submission of the return, the payer will be contacted to come to receive money.
2. If the transfer is canceled in the same day - will be returned the transaction amount including the commission.